



MINUTES

South Congaree Town Council  
Council Special Called Executive Meeting  
Wednesday, February 24, 2025, 5:30PM  
South Congaree Town Hall, Council Chambers  
119 West Berry Rd., West Columbia, SC 29172

**Members in Attendance:** Mayor Cindy Campbell, Mayor Pro-Tem Kitty Spires  
**Councilmembers:** Brian Jackson, Debbie McIver and Dwayne Prosser.  
**Attendees Present:** Municipal Clerk, Kerri Charlton (Absent), Police Chief Steven Jonas, Town Attorney Steve Matthews

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*The public was duly notified of the date, time, and place of the meeting.*

**I. Call to Order.**

Mayor Campbell called the meeting to order at **5:31 PM**. A quorum was present.  
Mayor Campbell led in the Pledge of Allegiance and Invocation.  
This meeting complied with the public meeting notice and agenda requirements as per the Freedom of Information Act, S.C. Code 30-4-80, posting 24 hours in advance.

**II. Ad Adjourn to Executive Session:**

Council entered Executive Session at **5:33 PM** under S.C. Code 30-4-70 (A) (2) to discuss:  
Proposed Contractual related to Town facilities.

*Mayor Campbell made the motion* to enter Executive Session at **5:33 PM**, Motion seconded by Councilmember Prosser. Roll Call **Vote: Motion Carries**

- Council Member McIver: Yes
- Council Member Prosser: Yes
- Council Member Jackson: Yes
- Mayor Pro Tem Spires: Yes
- Mayor Campbell- Yes

*Mayor Campbell made a motion* to return to public session seconded by Councilmember Prosser at **6:51 PM**. Motion carries by unanimous vote of council present.

*No Votes were taken during Executive Session.*

Motion:

*Mayor Pro-Tem Spires* made a motion to approve the Lease for a 1533 Daniel Road in the forum discussed this evening with revisions to be prepared by the Town's legal Counsel subject to approval then signing by the Mayor. Seconded by Council Member Prosser No Discussion.

**Vote: Motion Carries**

- Council Member McIver: Yes
- Council Member Prosser: Yes
- Council Member Jackson: Not Present – Left Meeting
- Mayor Pro Tem Spires: Yes
- Mayor Campbell- Yes

Motion:

*Council Member McIver* made a motion to put out a RFP-Request for Proposal, for an Elevation Survey to advertise for a 14-day term.

Seconded by Mayor Pro-Tem Spires No Discussion.

**Vote: Motion Carries**

- Council Member McIver: Yes
- Council Member Prosser: Yes
- Council Member Jackson: Not Present – Left Meeting
- Mayor Pro Tem Spires: Yes
- Mayor Campbell- Yes

**III. Adjournment of Council Meeting:**

The council, on the motion of Mayor Campbell, and seconded by Mayor Pro-Tem Spires, voted to adjourn the meeting at 6:53 PM. Motion was carried out with the unanimous vote of the council present.

Kerri Charlton

Attested by:  
Kerri Charlton, Municipal Clerk

Cindy Campbell

Approved by:  
Cindy Campbell, Mayor

3.18.2025

Date Approved

*Civility Pledge*

*I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others, and their viewpoints, and finding solutions for the betterment of my city or town.*

**The public was duly notified of the date, time, and place of the upcoming meeting.**

The Town of South Congaree is a handicapped accessible facility.