



South Congaree Town Council
Council Meeting 6:00 PM
Tuesday, November 19, 2024
South Congaree Town Hall Council Chambers
119 West Berry Rd., West Columbia, SC 29172

Members in Attendance: Mayor Cindy Campbell, Mayor Pro-Tem Kitty Spires
Councilmembers: Brian Jackson (Absent) Debbie McIver and Dwayne Prosser.
Attendees Present: Municipal Clerk, Kerri Charlton, Police Chief Steven Jonas, Attorney Joseph Dickey, Interim Town Administrator Ted Luckadoo, Code Enforcement Official Ronnie Hingleton

The public was duly notified of the date, time, and place of the meeting.

I. Call to Order.

Mayor Campbell called the meeting to order at 6:00 PM. A quorum was present.
Mayor Campbell led in the Pledge of Allegiance
Pastor Terrie Cutter, Safe Harbor Worship Center led the Invocation
The Town is in compliance with the FOIA, posting 24 hours in advance.

Mayor Campbell welcomed and introduced Miss Elizabeth Black and Mr. Ron Scott from Haynsworth, Sinkler and Boyd.

I. New Business

Swearing in Oath of New Officer:

Corporal Ty McComas was sworn in surrounded by family. The oath was administered by Chief Jonas, and Corporal McComas affirmed his duties and responsibilities.

II. Planning Commission Appointment

Councilmember Prosser made a motion to appoint Mike Gordon to the Planning Commission.

The motion was seconded by Councilmember McIver. No Discussion. Roll call vote

Motion carried.

- Councilmember McIver: Yes
- Councilmember Prosser: Yes
- Mayor Pro Tem Spires: Yes
- Mayor Campbell: Yes
- Councilmember Jackson: Absent

III. Old Business

Employee Policy and Procedures Manual:

The manual will be received as information with minor changes to be reviewed by the town attorney before the December meeting.

The Council continued to discuss all areas of the Policy manual to include vacation and sick time adjustments.

2025 Council Meeting Dates Adoption:

The council received the proposed dates for the third Tuesday of every month for 2025.

A motion was made by Councilman Prosser to adopt the 2025 Council meeting dates.

The motion was seconded by Councilmember McIver. Discussion: Council has reconfirmed the meeting dates will be the third Tuesday of each month. Roll Call Vote

Motion Carried.

- Councilmember McIver: Yes
- Councilmember Prosser: Yes
- Mayor Pro Tem Spires: Yes
- Mayor Campbell: Yes
- Councilmember Jackson: Absent

2025 Holiday Schedule Adoption:

The proposed holidays were presented for adoption:

- New Year's Day: January 1
- Martin Luther King Jr. Day: January 20
- President's Day: February 17
- Good Friday: April 18
- Confederate Memorial Day: May 10
- National Memorial Day: May 26
- Juneteenth: June 19
- Independence Day: July 4
- Labor Day: September 1
- Veteran's Day: November 11
- Thanksgiving Day: November 27
- Day after Thanksgiving: November 28
- Christmas Eve: December 24
- Christmas Day: December 25
- Day after Christmas: December 26
- New Year's Eve: December 31

A motion was made by Mayor Pro-Tem Spires to adopt the 2025 holiday schedule as presented. The motion was seconded by Councilman Prosser. No Discussion. Roll Call Vote

Motion Carried.

- Councilmember McIver: Yes
- Councilmember Prosser: Yes
- Mayor Pro Tem Spires: Yes
- Mayor Campbell: Yes
- Councilmember Jackson: Absent

IV. Introduction of Ordinances:

First Budget Amendment Reading:

ORDINANCE NO 2024-25-01-Amended: Fiscal Budget

An ordinance amending and replacing Ordinance No 2024-25-01 regarding the 2024-2025 fiscal budget.

A motion was made by Mayor Pro-Tem Spires to approve the first reading to amend 2024-2025 Fiscal Budget Ordinance No 2024-25-01.

The motion was seconded by Councilman Prosser. No Discussion. Roll Call Vote

Motion Carried:

- Councilmember McIver: Yes
- Councilmember Prosser: Yes
- Mayor Pro-Tem Spires: Yes
- Mayor Campbell: Yes
- Councilmember Jackson: Absent

Mayor Campbell stated the public hearing, and the second reading will be held on December 17 at 6:00 PM.

The Town Clerk will ensure that the public notice is published as per the South Carolina Code of Laws, Section 6-1-80.

V. Departmental Reports

Police Report: Presented by Chief Jonas.

- Updates on the upcoming December 14th parade, community events, and collaboration with local law enforcement.
- Discussion of recent shoplifting incidents and successful arrests.
- Chief Jonas addressed concerns regarding road maintenance and the involvement of the City of Cayce for road sweeping.
- Chief Jonas and Lieutenant Marchant conducted a thorough inventory and financial audit for the Police Department. As a result of eliminating out-of-service equipment and contract items, the Council can expect a reduction of approximately 15% in equipment fees.

Introduction of New Code Enforcement Official:

Ronnie Hingleton introduced himself to the Council and citizens, stating that he is the new Code Enforcement Official for South Congaree. He provided his contact number, 803-600-5351 and encouraged residents to reach out with any questions or concerns regarding potential code violations.

VI. Public Comments:

- Mr. Cruz, a resident of South Congaree, spoke in reference to the speed limit sign on Ramblin Road.

Mayor's Announcements:

- Litter Pickup: Saturday, November 23, 2024, at 10:00 AM, at Town Hall. Turkeys will be awarded as door prizes.
- Community Thanksgiving Service: Sunday, November 24, 2024, at 6:00 PM, at Congaree Baptist Church.
- Tree Lighting Ceremony: Sunday, December 1, 2024, at 5:00 PM, at the Town's iconic Christmas Tree.
- Christmas Parade: Saturday, December 14, 2024, at 10:00 AM.

VII. Executive Session:

Pursuant to S.C. Code 30-4-70 (A) (1) and (A) (2), *Mayor Campbell made the motion* to enter into an executive session at 6:26 PM for the discussion of employee compensation and to receive legal advice regarding contracts and proposed purchases of property. *The motion was seconded by Councilmember Prosser and passed by unanimous vote.*

Invites to executive session: John Hanson, Miss Elizabeth Black and Mr. Ron Scott from HSB.

Re-entry into public forum and exit executive session by Mayor Campbell, seconded by Councilmember Prosser. Let the minutes reflect the council entered into public session at 8:20 PM.

Upon returning to open session, action may be taken by Council regarding matters discussed in the Executive Session.

Councilman Prosser made a motion to appropriate funds for Christmas bonuses in the amount of \$500 to the Chief, \$350 to the Town Clerk, \$300 to the Clerk of Court, \$250 to our code enforcement official and the new officers will receive \$100 to be paid on the next pay period. Motion was seconded by Councilmember McIver. No discussion. Roll call vote.

Motion Carried:

- Councilmember McIver: Yes
- Councilmember Prosser: Yes
- Mayor Pro Tem Spires: Yes
- Mayor Campbell: Yes
- Councilmember Jackson: Absent

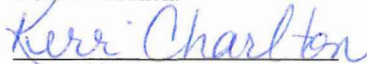
A motion was made by Mayor Pro-Tem Spires to engage INR Masonry to complete the hardscape for the town sign using ARPA funds. Motion was seconded by Councilman Prosser. No Discussion.

Motion Carried.

- Councilmember McIver: Yes
- Councilmember Prosser: Yes
- Mayor Pro Tem Spires: Yes
- Mayor Campbell: Yes
- Councilmember Jackson: Absent

VIII. Adjournment:

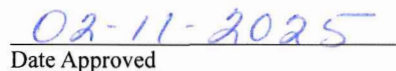
The council, on the motion of Mayor Campbell, voted to adjourn the meeting at **8:23 PM**. Motion was carried out with a unanimous vote from the council.



Attested by:
Kerri Charlton, Municipal Clerk



Approved by:
Cindy Campbell, Mayor



Date Approved

Civility Pledge

I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints and finding solutions for the betterment of my city or town

The public was duly notified of the date, time, and place of the upcoming meeting.

The Town of South Congaree is a handicapped accessible facility.